

BENTLEY

Ashbourne Reborn – Highways and Public Realm
Derbyshire County Council

Minutes of Meeting

09th January 2024 at 1:30pm – Ashbourne Town Council

Attendees

CLlr Simon Spencer (CLlr SS)
Jim Seymour (JS)
Kevin Parkes (KP)
Gary Thompson (GaryT)
Giles Dann (GD)
Laura Simpson (LS)
Anna Paxton (AP)
Kim Dorrington (KD)
Anne Wright (AW)
Sue Bridgett (SB)
Carole Dean (CD)
Ian Marsh (IM)
Ryan Hunt (RH)
Jamie Missenden (JM)
Jen Riley (JR)
Ranbir Mander (RM)

Company

Derbyshire County Council (DCC)
Derbyshire County Council (DCC)
Derbyshire County Council (DCC)
Derbyshire County Council (DCC)
Derbyshire Dales District Council (DDDC)
Derbyshire Dales District Council (DDDC)
Derbyshire Dales District Council (DDDC)
Town Team (TT)
Town Team (TT)
AshCom (AC)
Ashbourne Town Council (ATC)
Ashbourne Methodist Church (MC)
Aecom (A)
Galliford Try (GT)
Bentley (B)
Bentley (B)

Apologies

Sue Hunter (SH)
CLlr Charlotte Cupit (CLlr cc)
Scott Harris (ScottH)
Tim Challans (TM)

Bentley (B)
Derbyshire County Council (DCC)
Aecom (A)
Town Team (TT)

Action

1. Introductions

- 1.1. **Welcome & Apologies** – As listed above
- 1.2. **Declaration of interest** – Nothing to declare.

Action All – To complete the Declaration of interest form and return to the email address provided.

All

2. Minutes of Meeting

CD requested section 3.2 of the last meeting the reference to the Christmas Tree be corrected to Christmas Lights.

Otherwise minutes were a true record of the meeting

Matters Arising

2.1. Hostile Vehicle Mitigation (HVM)

GD confirmed meetings took place on the Thursday 7th December and Monday 18th December to complete the Operational Requirements form for Hostile Vehicle Mitigation measures to help determine the approach to HVM. Attendees



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of this working group consisted of DCC, DDDC, Aecom and Emergency Planning officer. The group reviewed site vulnerabilities and the current design proposals. . However, the process had not resulted in an understanding of the highest risks and options to mitigate these due to lack of specialist knowledge.

Whilst Martyn's Law is yet to become legislation (it was noted that further public consultation on the tier standards was expected), the need to consider a proportionate response to Hostile Vehicle Mitigation was necessary and triggered by the Police responding to our Application for Listed Building Consent. Although the likelihood of a terrorist attack is considered low, there is a risk of a hostile vehicle attack or a large HGV losing control and entering the market place.

In December 2023, there was a fatality in Ilkeston Town Centre caused by a Hostile Vehicle attack. It was also noted that public realm design guidance for Hostile Vehicle Mitigation had been issued by Government (first published in 2015). The collective view of the working group is that further work is needed to assess the risks and recommend an approach with regard to the Ashbourne Reborn proposals.

DDDC has found from neighbouring Authorities like Chesterfield Borough Council (CBC), that they are also considering the impact of HVM on their LUF project: Town Centre Improvement Scheme. CBC has commissioned a specialist consultant to provide a Vehicle Dynamics Assessment and make recommendations.

DCC and DDDC officers including emergency planning team, recommend that external expertise is sought. At this stage the project team need to agree the scope of the brief and the resourcing needed from the specialist, to ensure the matter is addressed properly, and then establish cost for the work.

CLlr SS – Is the District Council going to take a universal approach to reviewing HVM across all land owned by the District including the Market Place? Is this the responsibility of this project or DDDC as landowner?

GD – the need to review HVM on Ashbourne Market Place has come about because of the police enquiry on our LBC and the changes proposed to activate this area as an event space. Whilst Martyn's Law is not yet actual Law, the District Council has taken early steps to consider the matter, but the changes proposed through Ashbourne Reborn have accelerated the need to consider proposals with regard to HVM.

GD Recommendation – to put forward a proposal to commission a specialist detailing the brief and proposed cost to the programme board for a decision.

KD – is there opportunity for economies of scale, whereby DCC and DDDC work with neighbouring authorities to use the specialist resource, thereby minimising the financial impact and any programme delays on this project?

KP/JS – HVM is also a concern for the County Council and DCC is looking into how we can use the services of a specialist across multiple projects to achieve economies of scale. (Chesterfield, Long Eaton, Ashbourne)

Action LS – to add a progress update on HVM to the programme board agenda. DDDC/DCC to provide a verbal update to the board

Action GD/JS – to draft a brief and obtain 3 quotes for a specialist to review the impact of HVM. Take the recommendation to programme board for approval.

LS

GD/JS



2.2. Events During the Construction Period

LS (DDDC) was tasked with setting up a working group to consider future use of public spaces including events programmed through the construction period. This meeting was scheduled for 11 January.

LS has shared the Events Schedule with all project partners including Galliford Try.

JM confirmed the construction team will review the events schedule against their construction programme and consider how the construction team accommodate the events during the construction phase.

Action AP - to liaise with LS and working group to support Ashbourne Reborn comms around these events and any alterations required. **AP**

2.3. Levelling Up – Sports England

LS confirmed Sports England is offering support to projects improving Active Travel.

LS confirmed she had advised Sports England that this is something the PCB or wider Ashbourne partners/community groups may wish to consider as we further develop the designs on this project as long as doing so does not impact on the current programme.

Action LS – Liaise with KD for contacts at the Ashbourne Sports Community Partnership as they have indicated an interest. **LS**

2.4. DLHUC Information for January 2024

LS - DLHUC have identified there are a number of round 1 schemes and round 2 schemes that are likely to go beyond the March 2024 and March 2025 deadline dates.

DLHUC have issued a separate 'assistance request form' to all projects, which may need assistance from DLHUC to overcome delays. The form also asks accountable bodies to confirm completion dates. The deadline for submission of this form is 5pm on Wednesday 10th January 2024.

DDDC's last quarterly return included the funding draw down profile, this was based on completion in October (Q3) 2025. A realistic programme which includes Galliford Try's construction dates is currently being developed.

DDDC has caveated their last quarterly return, advising DLHUC that changes to programme milestones will be reported to DLHUC in March 2024.

CIlr SS – we need to give a consistent message to DLHUC and advised we raise issues to DLHUC as they arise.

It was agreed to retain the completion date in Q3 2025.

3. National Grid Sub-Station Enquiry

A substation has been proposed on Millennium Square which may have an impact on detailed design.



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GT, CD and RH met National Grid on site to discuss their plans and investigate alternative locations. Union Street was proposed as an alternative to Millennium Square as the Town Council as land owner wouldn't give their consent and the adjacent surfaces had listed building consent. However the Board disagreed given it's prominent position and instead suggested that it be recessed into the scout hut land.

Recommendation – Cllr Spencer suggested contacting the 2nd Ashbourne Scout Group as they have land adjacent to this location that may be more suitable.

CD – Ashbourne Scout Hut are putting in another planning application, it may be worth reviewing the extent of this.

Action Ian Marsh - to provide Gary T with contact details for Paul Elliott at Ashbourne Scouts Hut. **IM**

Action Gary T – to contact Paul Elliott and relay information on the options for an alternative location of the substation **Gary T**

4. Millennium Square update

4.1. Heras Fencing at Millennium Square needs to be replaced. ATC have tried contacting the contractor but to no avail.

Galliford Try recommended some alternative options for hoarding around the site, which range from £4,000 to £15,000.

PCB partners agreed that as Millennium Square is part of the Ashbourne Reborn project, a decision should be taken by PCB members on the preferred hoarding.

KD – suggested Galliford Try will need to erect robust hoarding during the construction phase so recommended that this work be bought forward. There is opportunity that the improved hoarding will also serve the Shrovetide event which is on 13th and 14th February 2024.

JM confirmed Galliford Try would be happy to install the hoarding but would need to be in contract to allow for the company's insurance to cover the work.

DCC confirmed the contract is in progress and should be signed by end of January 2024.

Action DCC (Kevin P/Cllr SS) - to ensure Galliford Try is in contract by end of January 2024 **KP/Cllr SS**

Action LS – to set up a working group with Gary T / Kim D / Carole D to review and agree the preferred hoarding and cost implication for commissioning this element of work early. **LS/KD**

Action Carole D – to seek budget from Ashbourne Town to support the commission of this package of works. **CD**

5. Design Development

5.1. Design Development

RH issued 2 sets of design drawings to demonstrate the changes to parking layouts on Dig Street and pedestrian access over the bridge. The proposed changes to these designs were to avoid significant utility diversion costs



following the return of the C3 budget costs and requirement for a parapet on the bridge . RH ran through the designs changes:

- Removing the eastern footway over the bridge
- Changes to parking immediately north of King Edward Street
- Change to location of the loading bays
- Disabled bay to the north of Dig Street

Action RH – to lead on the review to design changes with the project, ensuring: **RH**

- Retaining the eastern footway
- Amend the design before sharing it with local businesses
- Ensure parking angles work without losing or compromising the number of car park spaces
- Liaise with Steve Allcock and Gary T to review the herringbone parking further down the road on Dig Street (noting this is out of the Ashbourne Reborn scope).

5.2. C3 Searches – Aecom has had returns on the C3 Searches with the exception of GTC (Network Company). Aecom is inputting these results into the designs.

Aecom has received budget estimates from utility providers where further investigation is required. At this stage these budget estimates appear excessively high because the utility provider does not know the depth of the services (the quotes based on the worst-case scenario).

The highest 3 quotes are as follows:

- Cadent £27,000
- BT £250,000
- Severn Trent Water £750,000

Aecom is looking at how we can minimise the cost impact of these C3 estimates by:

- If feasible; amend the design to design out the risk
- Undertake trial holes to prove the depth of the services
- Have discussions with the utility providers to minimise the potential clash

Action RH & Bentley – revisit the utility risk on the risk register

**RH &
Bentley**

Severn Trent Water has confirmed SUDS would be nice to have on this scheme but will not be essential. Aecom will review the potential Tree pits channelling water into the drainage system.

5.3. Traffic Survey Outcomes (For Information Only)

A traffic survey was completed in September 2023 along Buxton Road and survey results confirmed.

- There were up 5,000 vehicles travelling along Buxton Road
- There was a high count of Heavy Goods Vehicles, 5%
- Speeds going up Buxton Road were averaging 30mph (uphill)
- Speeds going down Buxton Road were averaging 22mph (downhill)

The findings of this survey will inform the carriageway pavement design.

5.4. Drainage Survey (For Information Only)



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A Drainage Survey was completed in December 2023, combined with a jet wash. There was approx. 15% silt in the drainage network which has been cleared. The good news is there is nothing of concern (major repairs etc).

The results of this survey will inform the detailed drainage designs.

5.5. Repaving Land Owned by 3rd Parties

Gary T (DCC) has completed land Searches and will map these on a central plan. He needs contact details for Kay Harrison who lived on North Avenue regarding some land in her ownership

Action KD – to provide contact details for Kay Harrison to Gary T.

KD

Once the designs have been prepared, DCC & Anna (communication officer) will need support from KD and TC (Town Team) to communicate key changes to local businesses.

The Street Lighting Assessment currently includes the Horse and Jockey Yard. The Street Lighting Assessment will be discussed at the next meeting.

Action RM – to add Street Lighting Assessment to the Agenda

RM

6. ECI

6.1. Potential Compound Locations – JM confirmed Galliford Try has reviewed the recommended locations provided by DCC and Aecom. Galliford Try would prefer the following:

- To take up an **empty retail unit along the high street** - which would serve as a drop-in centre for members of the public.
- **Material Compound** – GT's preference would be to utilise the airfield business park outside Ashbourne Town.

Next Steps – Once contracts have been signed Galliford Try will to contact the shop owner to set up on the high street to commence mobilisation.

6.2. Contractors Programme – Galliford Try has an understanding of the overarching project milestones and will be developing the phasing and contractor's programme accordingly.

Action JM – to issue Contractor's programme to Bentley for incorporation into the overarching master programme.

JM

6.3. Contractor's Cost Review – Galliford Try is still developing their initial price, this will be firmed up as we progress with detailed design.

Galliford Try is in discussion with DCC streets team to understand the preferred working times as these are likely to have an impact on programme and therefore also cost.

6.4. Temporary Works (Hoarding at Millennium Square) – as discussed under item 3.1.

7. Risk

7.1. No changes to the risk register since the last reporting month. However, the cost of utilities diversions now needed to be added.

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It was clarified that the project risk was currently assessed as green overall.



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A reminder to all PCB partners of the risk reporting process. Please use the Risk Proforma to report of any new risks or changes to any existing risk. Please email the completed risk proformas to Jen Riley and Ranbir Mander at Bentley.

Bentley to set up a risk workshop with the project team and GT to allow the contractor risks to be updated on the project risk register. GT will also have their own contractors risk register.

Action JR - to add a trend column at the end of the project risk register which demonstrates change. **JR**

Action JR / RM – to review the RIBA stage 3 risks and close off any risks that are no longer apply to the project. **JR/RM**

LS – the next monitoring return to DHLUC is on 2nd February 2024. LS confirmed that this would be based on current information with the intention to provide a more significant risk update in the following quarter. If there are any specific risks that need to be highlighted within this return please email Laura Simpson and CC Jen Riley/Ranbir Mander within the next 2 weeks. **All**

8. Project and Programme update

8.1. Programme update

JR referred to the Highlight Report on project and programme update.

Bentley will be developing a Master Programme to incorporate Aecom's Detail Design programme and the contractor's indicative programme.

8.2. Cost Position – a commercial workshop took place to review the Stage 3 cost position and assumptions.

Refer to slides 6 and 7 within the Highlight Report for an update on the overarching cost position.

KD, AW & SB requested further financial detail of the project, confirming the position re: project expenditure against the project budget.

DCC monitor the project expenditure and has details of expenditure to date. Bentley is appointed to provide details of the overarching cost position of the project.

Action KP with support from Bentley – to provide a cost position against the project budget. (project expenditure against the project budget). **KP**

9. Communications

9.1. Anna Paxton has been appointed as the new Communications Officer for the Project. Anna introduced herself to the Board. The comms grid created by Aecom was circulated with the board papers.

KD – we need to think about interaction with other projects, for example BSIP has commenced their works at the traffic lights. Has this been communicated?

ClIr SS – confirmed an article about the wider DCC works programme will be going out on Wednesday 10th February 2024.



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Action AP – liaise with Jenni Hodgkinson the communications officer at Derbyshire County Council. She is aware of planned works in the Ashbourne area which will inform Ashbourne Reborn of any communications that Anna needs to do.

AP

PCB members agreed for the Ashbourne Reborn website to include weblinks to refer users to the wider DCC works programme.

Action AP – to liaise with other DCC project teams and include their weblinks to their schemes on the Ashbourne Reborn website.

AP

10. Any Other Business

Date of Next Meeting – 6th February 2024 at 1:30pm at ATC

